

From: [Neff, Jennifer](#)
To: [Hewitt, Elizabeth](#); [Higginbotham, Jennifer](#); [Ramsey, MaryKatherine](#)
Cc: [Vaessin, Harald](#); [Kantor, Jamison](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: English 3260
Date: Friday, September 13, 2024 11:46:00 AM
Attachments: [image001.png](#)

Good morning,

On Tuesday, September 3rd, the Themes I Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Traditions, Cultures and Transformations reviewed a GEN Theme: TCT request for English 3260.

I am pleased to report that the reviewing faculty unanimously approved the request with the following feedback:

- Comment: The reviewing faculty would like to kindly note that there is a small, suspected error in the GEN application form. It appears that the response for English 3262 was erroneously copied-and-pasted into ELO 3.1 above the response for 3260.
- **Contingency:** The reviewing faculty would like to see additional information surrounding how the course will be meeting the Theme-specific ELOs, with attention paid to ELOs 3.1, 4.1, and 4.2. They felt as if the descriptions written in the GE application form and the syllabus did not provide enough information on how the course assignments and in-class activities are going to connect students to the GEN Theme category. They would also like to note that they found the course assignments to be engaging and creative, especially the poetry recommendation assignment, which empowers student experience and preferences.
- **Contingency:** The reviewing faculty ask that a cover letter be submitted that details all change made as a result of their feedback.
- *Recommendation:* The reviewing faculty recommend updating the Student Life – Disability Services statement, as it was recently updated for the 2024-2025 academic year. The most recent version of the statement may be found on the [ASC Curriculum and Assessment Services website](#).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return English 3260 to the department queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Harald Vaessin (faculty Chair of the Themes I Subcommittee), Jamison Kantor (faculty Chair of the Theme Advisory Group: Traditions, Cultures, and Transformations) or me.

Best,
Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff

Curriculum and Assessment Assistant

The Ohio State University

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / ascas.osu.edu

Pronouns: she/her/hers